**Career Coaching Session**

**Name:**   **Date:**

**Position:**

**Time in Position:**

**Previous Positions:**

Please respond to the following statements/questions as they relate to you working in your current position during the last three months.

1. Name three things you’ve learned.
2. Name three things you want to learn. while working in this position in the next three months.
3.
4. Name 3 successes you’ve had.
5. Name 3 challenges you’ve had.
6.
7. Were you able to resolve the challenges? If so, how did you do that?
8. What are 3 things you like best about your job/the organization?

1. What are 3 things you dislike most about your job/the organization?

1. How do you think you’re doing in your role? What are you doing well? In what areas do you see opportunities for you to strengthen your skills and abilities?
2. How am I doing as a supervisor? What am I doing well? In what areas do you see opportunities for me to strengthen my skills and abilities?
3. What do you need/how can I help you do your job more efficiently?
4. What can we do to improve the resources/services provided to the clients at Audra’s House? At NDC overall?
5. What can we do to improve the resources/services provided to the staff at Audra’s House? At NDC overall?
6. Career wise, where would you like to be in 1 year? 3 years? 5 years?
7. Additional comments/suggestions.